



## **REQUEST FOR BIDS**

### **Invitation to Bid**

#### **Purchase of One Single Axle Refrigerated Straight Truck\***

\*special instructions for this RFB are outlined on page 2

**ISSUED:** Tuesday, July 14, 2020

**BIDS DUE:** Monday, August 03, 2020

#### **PROPOSALS MAY BE SUBMITTED BY EMAILING**

[maria@sdevweb.org](mailto:maria@sdevweb.org) with "RFB – Forgotten Harvest Truck" written in the subject line

**Please read this document carefully and follow instructions so that you submit all necessary information and documentation needed to evaluate your bid(s).**

#### **Request for Quotes**

Southwest Detroit Environmental Vision (SDEV) is requesting bids (RFB) from suppliers for the purchase of one (1) **single axle refrigerated straight truck** with U.S. Environmental Protection Agency (EPA) certified engine configurations that meet the current highest U.S. EPA emissions standards. The new truck to be procured will replace an older truck of similar specifications, owned, and operated by SDEV's Clean Diesel Initiative project partner, Forgotten Harvest.

Bidders are encouraged to contribute match dollars towards the purchase of this new truck. Your donation will directly help Forgotten Harvest - a local nonprofit organization - achieve its mission of feeding the hungry in Metro Detroit by rescuing surplus food. **Please see page 3 for more information about providing match dollars for this project.**

#### **About SDEV**

Southwest Detroit Environmental Vision (SDEV) is a 501c3 nonprofit organization. Our mission is to improve the environment and strengthen the economy of Southwest Detroit. We work together with residents, community organizations, government agencies, schools, businesses, and industry to combat environmental issues, including air quality, blight (illegal dumping, graffiti, abandoned homes), and incompatible land use. Since 1991, SDEV has worked to draw resources to create projects that address these priorities issues. Learn more at [www.sdevweb.org](http://www.sdevweb.org).

## About Forgotten Harvest

Forgotten Harvest, a nonprofit organization, is dedicated to relieving hunger and preventing nutritious food waste in metro Detroit. They distribute fresh, surplus food –which would otherwise go to waste – rescued from 800 food donors, including wholesale distributors, farmers, dairies, restaurants, and 250 grocery stores. This perfectly good food is transported by drivers using a fleet of 35 commercial trucks. All food is provided at no charge to over 250 food pantries, soup kitchens, shelters, and mobile pantries. Learn more at [www.forgottenharvest.org](http://www.forgottenharvest.org) .

## Project Background

SDEV was awarded grant funding through the US EPA National Clean Diesel Program. This grant will provide funding to a nonprofit organization, Forgotten Harvest, to assist with purchasing one single axle refrigerated straight truck with an EPA certified engine configuration.

Since 2009, SDEV has drawn grant funding from the U.S. EPA, the Michigan Department of Environmental Quality (MDEQ), and the Michigan Department of Transportation (MDOT). This grant funding, along with private company match dollars, has led to the reduction of well over 5,000+ tons of diesel pollution annually. Through SDEV's clean diesel program, dozens of private and public organizations have cut emissions from their fleets through the replacement of trucks and buses, off-road and marine equipment. In addition, SDEV has assisted partners in retrofitting over 150 trucks with pollution controls and over 40 trucks with idle reduction technology.

## Timeline

The following is the RFB and Award timeline:

7/14//2020 (Tuesday)	RFB Release Date
07/27/2020 (Monday)	Questions Due
08/03/2020 (Monday)	Bid Proposal Due @ 4pm
08/10/2020 (Monday)	Award Notification

## RFB Specifications

*The following specifications should be addressed in your proposal:*

1. **Equipment cost:** The proposal should include the basic cost of truck(s), plus separate line items for any other parts needed to make the truck(s) operational.
2. **Additional Costs:** The proposal should also include the cost of any additional equipment for the truck(s), shipping costs, taxes, et cetera.
3. **Warranty:** Warranty information and additional costs for warranties should be specified, including terms and any items covered or not covered by the warranty. The vendor must certify whether vehicle and engine warranties will be affected by the installation of aftermarket equipment.
4. **Location:** Specify the dealer location, manufacturing location, and corporate location.
5. **Payment terms:** Bidders should specify payment terms and any payment or financing options for recipients considering pre-orders and or deposits.
6. **Match Contribution:** See below for details.
7. **Delivery timeline:** Bidder must state estimated delivery date from the time the order is placed.
8. **Additional Information:** Bidder may provide further information.
9. **Multiple Proposals:** Bidder may submit multiple proposals.
10. **Certificate of Conformity:** The bidder must demonstrate to SDEV that the trucks procured will produce cleaner-burning emissions than the old trucks being replaced by including the **Certificate of Conformity** for the new engine with the bid proposal package.

## Corporate Match/Donation

Forgotten Harvest has been awarded grant funds from SDEV through the US EPA National Clean Diesel Funding Assistance Program to cover a portion of a new truck's cost. It is encouraged, but not required, that bidders offer a corporate match/donation to cover the truck's remaining costs. Your generous donation will assist Forgotten Harvest in rescuing surplus food and feeding the hungry in metro Detroit. As a project partner, your contribution to Forgotten Harvest will also benefit your company in the following ways:

## Corporate Recognition

- **Corporate logo** will be emblazoned on the truck as it rolls through the community to feed the hungry for the next ten years!
- **Recognition** in press releases and other media opportunities, including Ribbon Cutting for a new truck.
- **Promotion** across social media platforms (Facebook: 31,000+ followers ◦ Twitter: 9,000+ followers ◦ Blog ◦ YouTube)

## Corporate Partnership Benefits

- **Community and customer engagement and visibility:** Partnership aligns your brand with Forgotten Harvest in a highly visible way. It reinforces your brand as a leader in the commercial vehicle industry while linking your product to a great social cause. Your company will receive tremendous visibility as your logos will be emblazoned on this truck as it travels across Wayne, Oakland, and Macomb Counties, five days a week, 52 weeks a year, for the next ten years. **Advertising analytics estimate 4,000 individual impressions per day based** on truck routes and South East Michigan populations.
- **Leverage relationships with corporate, government, and community:** Forgotten Harvest will create awareness in our highly circulated communication efforts and media event. Our donors and our community are our fans; they pay attention to those who support us! **Together, we can promote your commitment to feeding the hungry in the metro Detroit community.**
- **Local employee engagement opportunities:** Forgotten Harvest offers an impactful volunteer experience for corporate teams at our warehouse, farm, and special events. Volunteering as a corporate group helps employees identify with their corporate culture while also facilitating team building and **demonstrating the company's desire to give back to their community.**

## Requirements

1. In its proposal, the bidder must demonstrate compliance with the below requirements of the U.S. EPA grant or will be subject to immediate disqualification.  
The selected manufacturer may not be on a state or Federal Suspension or Debarment list, nor be out of compliance with any federal or state environmental requirement.
2. Per Title 40 U.S. Code: labor performed under this contract must provide prevailing wages, and all contracted workplaces must adhere to the Drug-Free Workplace rules.
3. Manufacturers/suppliers must ensure that engine/equipment warranties remain in effect.
4. Bidders are required to state the environmental air quality emissions benefits of the new truck engine compared to the existing 2005 engine to be replaced.

## Questions (Equipment Inspection/Site Visit)

Bidders should complete all due diligence and engineering investigation prior to the closing of the solicitation period. *Please see attachment A for minimum tractor specifications.*

**For questions regarding truck specifications, bidders should contact Forgotten Harvest directly:**

Anthony (Tony) Spindler, Transportation Manager, Forgotten Harvest  
(586) 218-8196 | [aspindler@forgottenharvest.org](mailto:aspindler@forgottenharvest.org)

**For questions about corporate partnership matches or donations, please contact:**

Tim Hudson, Chief Development Officer, Forgotten Harvest  
(248) 298-3421 | [thudson@forgottenharvest.org](mailto:thudson@forgottenharvest.org)

**Please direct all other questions to:**

Maria Cercone, SDEV Clean Diesel Initiative Project Manager  
313-842-1961 (ofc) | (cell) 586-648-8050 | [maria@sdevweb.org](mailto:maria@sdevweb.org)

## Grant Funding & Proposal Evaluation

The grant awarded to SDEV will provide partial funds for the cost of one refrigerated straight truck with the specifications outlined in Attachment A, appended to this RFB. Replacing the old truck with a new model will significantly reduce Particulate Matter, Nitrogen Oxides, Carbon Monoxide, and Hydrocarbons emitted from the older diesel engine. SDEV's goal is to reduce emissions from mobile equipment owned by its non-profit partner, Forgotten Harvest.

The following criteria will be considered when evaluating the proposals:

- Cost Effectiveness
- Delivery Timeline
- RFB Specifications
- Grant Program Requirements

## Minority Business and Woman Business Enterprise Goal Program

The following compliance procedures will be followed to ensure that contracts are awarded to MBE/WBE vendors that meet the proposal criteria:

- SDEV will take affirmative action to seek out both Minority and Women Business Enterprises to bid on the equipment specified
- SDEV will submit names of the MBE and WBE vendors contacted, whether they responded with a bid, and the names, prices, and descriptions of the equipment provided by the proposed vendor
- SDEV shall make good faith efforts to use MBE/WBE to replace another MBE/WBE unable to perform successfully

## Definitions

Minority Business Enterprise: A minority business enterprise is defined as a company wherein minorities constitute active participation and ownership of over 50%. Minorities are defined as United States citizens who are members of the following groups of protected classes: Black, Hispanic, Oriental, Eskimo, and American Indians certified by the Indian Affairs Commission. These groups will have the power to make policy decisions in business and are involved in the company's day-to-day management.

Women Business Enterprise: A women business enterprise is defined as a company wherein females constitute active participation in and ownership of 50%. The female owner will have the power to make policy decisions in business and are involved in the day-to-day management of the company.

**Bids are due by 4 p.m. on August 03, 2020 by email to [maria@sdevweb.org](mailto:maria@sdevweb.org) with "RFB – Forgotten Harvest Truck" written in the subject line**

**ATTACHMENT A**  
**Forgotten Harvest**  
**Minimum Truck Specifications**

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**Engine must meet current highest EPA emissions standards**

- Please provide U.S. EPA "Certification of Conformity" with bid package

**Truck use:**

- 85% city / 15% freeway driving
- Average 25,000 miles / year
- GVWR: no more than 26,000 lbs.

**Generic specifications:**

- Diesel engine: 220 HP
- Transmission: Automatic
- Cab Style: Regular day-cab
- Seats: Air-ride for driver only
- Wheelbase: 270 inches +
- Insulated Box with roll-up door
- 26 ft. straight truck with box equipped with E-track
- Refrigerator unit installed on box (equivalent to Carrier Supra 860)
- Power liftgate: 4,500 lbs. capacity
- Cab height: 13' 6"
- Tires: details = 11R22.5 for class 6 (front and rear); 295/75R22.5 if class 7
- Rim/Wheel: Aluminum Wheels
- Suspension: flat leaf front, airliner rear
- Gas tanks: Dual; 60 gallons each; aluminum

**Bidders should contact Forgotten Harvest directly with any questions regarding tractor specifications:**

Tony Spindler

586-218-8196

[aspindler@forgottenharvest.org](mailto:aspindler@forgottenharvest.org)